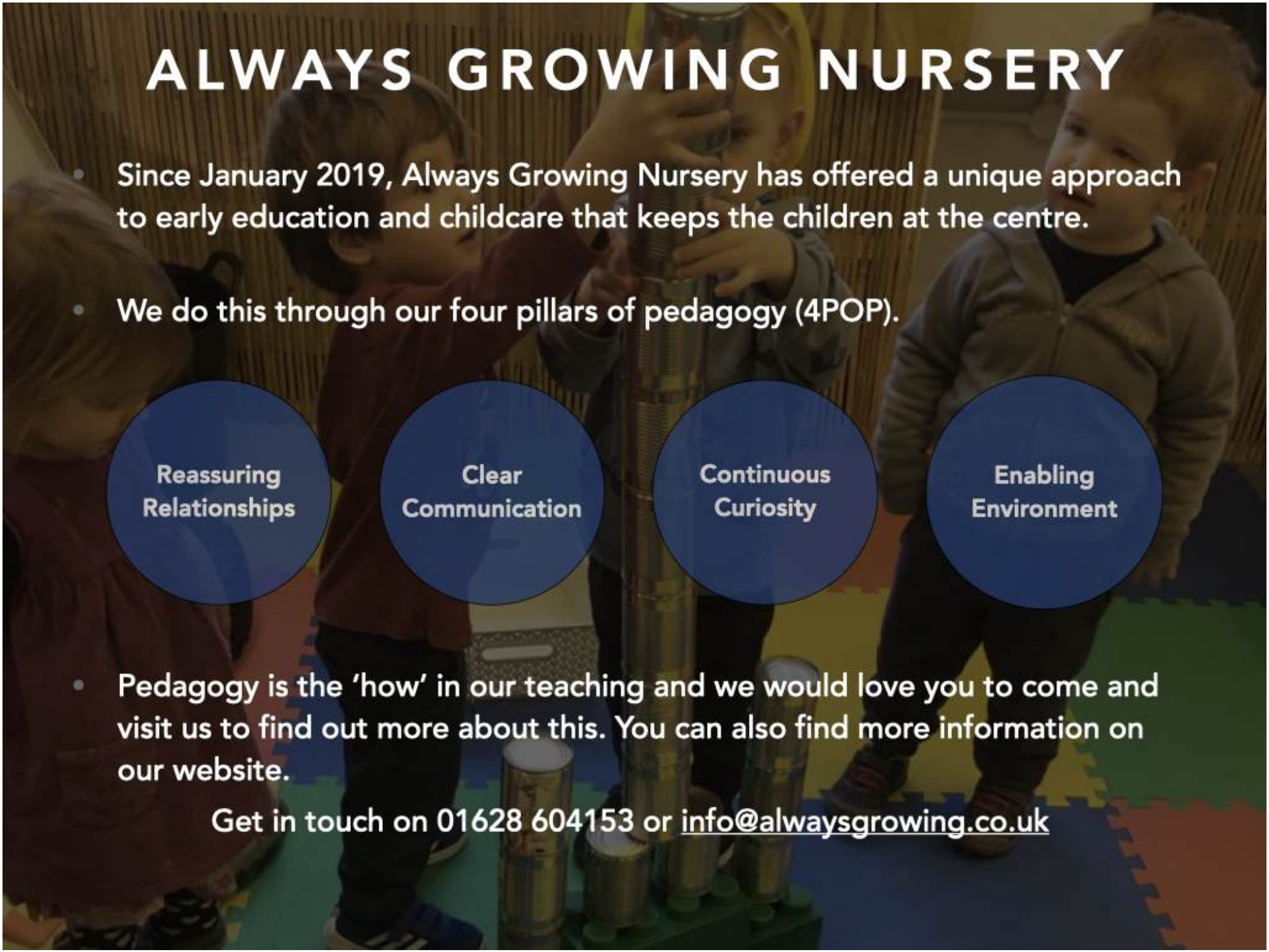

ALWAYS
GROWING
The Home of Early Education and Childcare
Building relationships with families and communities to develop every child, in a nurturing and engaging environment.

HEADLINE INFORMATION

- Our nursery is open 08:00-18:00 all year round. We are closed between Christmas and New Year and Bank Holidays, and for 5 INSET days too. These dates can be found on the 'Famly' calendar.
- We accept children from the age of 9 months, but also accept 'rising nines' for those children and parents who are ready a little earlier.
- We offer bookings based around full days and half days, with a minimum of four sessions per week (one full day = 2 sessions).
- Bookings are calculated and are payable by a monthly fee. Fees are chargeable 50 weeks of the year.
- We are able to offer the 15 or 30 hours of funded childcare. We offer stretched funding and can give you more information about this.


ALWAYS GROWING NURSERY
Since January 2019, Always Growing Nursery has offered a unique approach to early education and childcare that keeps the children at the centre.
We do this through our four pillars of pedagogy (4POP).
Reassuring Relationships
Clear Communication
Continuous Curiosity
Enabling Environment
Pedagogy is the 'how' in our teaching and we would love you to come and visit us to find out more about this. You can also find more information on our website.
Get in touch on 01628 604153 or info@alwaysgrowing.co.uk

NURSERY KEY FEATURES

We are a key member of the Windsor community and pride ourselves on getting to know families, children and their needs to provide a service the community need

Our classrooms meet the 7 areas of EYFS Development

A language rich environment to encourage positive communication and expression

There are structured and child-led play activities take place throughout the session

Children experience elements of all cultures from around the world through music, stories and art

We provide two freshly prepared home-cooked meals each day, with a different weekly menu. As well as a nutritious breakfast daily. We can cater for all dietary needs

We embrace on a range of Early Years pedagogies to promote independence and real life responsibilities

We have two garden areas that allow for learning and being active in the great outdoors.

A TYPICAL MORNING IN THE NURSERY

Morning Routine

08.00-09.00: Arrival, welcome and breakfast
Children enter a relaxed, stimulating environment to start their day of exploring. We provide a simple breakfast and support all children to brush their teeth afterwards.

09.00-10.00: Carpet time and morning activities
The children and teachers come together for morning carpet time to say hello to all of the children and to share some songs. The children take part in focused activities around their interests and calendar events to build and develop key skills.
We use national guidance and our 4POP pedagogy to provide a range of experiences.

10.00-10.55: Snack and morning activities
The children are offered a healthy snack and drink before having their nappies changed if needed. The children continue using the activities on offer until we tidy up to go outside.

10.55-11.30: Outdoor time
We appreciate the need to explore the wonderful world outside, so we try and do this every morning, come rain or shine!

11.45-12.00: Circle time
We use this time to relax children into a calm meal time. This is done through a range of songs and stories to make the children more aware of themselves and those around them.

12.30-14.15: Lunch and nap time
Lunch is freshly prepared by Ben from our menus carefully crafted with the support of a dietician and lots of research by Ben and the team. All children are encouraged to feed themselves, using proper plates, glasses and cutlery with support from the teachers.

At 13.00 we say goodbye to our morning children and welcome our afternoon children to the session.

A TYPICAL AFTERNOON IN THE NURSERY

Afternoon Routine

12.30-14.30: Afternoon reset and snack

Children all sleep on age appropriate beds with bedding brought from home. We try to follow your strategies at home as close as possible and comfort children to help them settle and get a good sleep in.

We then support the children as they transition to self regulate themselves to sleep without the need of a comforter or an adult to help them get to sleep independently.

As they wake, children are offered another snack from a selection of healthy bites that we offer and nappies are changed.

Those children that do not nap will be engaging in activities at the other side of the room, quietly and purposefully. It may not sound like it should work, but it does!

14.30-16.00: Afternoon activities and outdoor time

Children engage in more activities in the room with their friends and teachers to support their development across the Early Years Framework whether it is in the arts and crafts area, using our indoor climbing frame or reading stories together.

After snack time the children take part in focused activities around their interests and calendar events to build and develop key skills, as well as using the activities that are out in the continuous provision.

The children will also have more time in the garden during this time too.

16.00-16.30: Dinner time and nappies

Food for dinner is also freshly prepared by Ben from our varied and balanced menus. We carefully consider all dietary needs and ensure our meals are suitable for the children.

Again, children are encouraged to feed themselves and use proper plates, glasses and cutlery with support from their teachers who join them at the table. The children all have their nappies changed as needed again before they go home.

16.30-18.00 Free play/garden

Children can again explore the environment choosing activities from the continuous provision, either in their room or in the garden depending on if it is still light.

EARLY YEARS AND PRACTICAL SUPPORT

- Always Growing teachers plan and evaluate daily activities to support children's play at the rate and stage that suits your child. Frequent observations and assessments are carried out to help identify the stage of children's development and monitor progress carefully to celebrate achievements and identify areas in need of greater focus.

- We encourage independence, respect and care of our environment and our peers and gross and fine motor skills.

- We have meetings with parents across the year to discuss your child's progress.

Online Learning Journeys

Holistic recording of learning and development

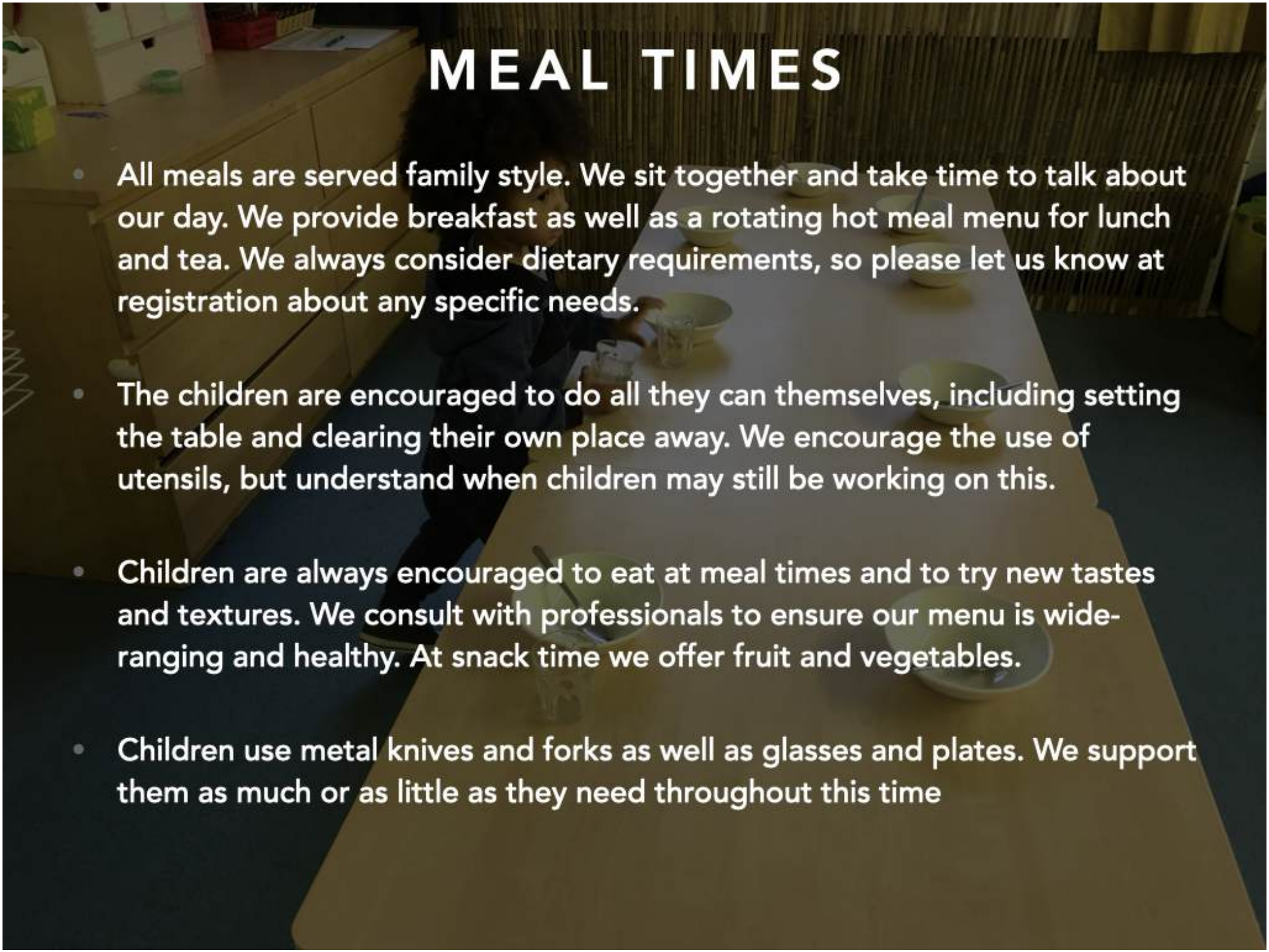
Links to Early Years Foundation Stage

View your child's progress at a glance whenever you wish on Famly

Digital copy goes home with child when they leave nursery

Collaborative multi-agency working to support children


FAMLY - HELPING OUR PARTNERSHIP
Once your child starts, you will receive log in information for our Famly app. You can set up other family members so they can keep in touch too.
Famly is an online and mobile tool that will enable us to communicate effectively with you, and vice versa. You can also notify us of attendance and sickness
You will be able to get a weekly insight into your child's activities with the News Feed.
We use Famly as part of our assessment and monitoring of children's development, so you can keep track of this and add your own observations and news from home.
If you have any questions or issues using this software please let us know, it has been designed to make working together easier so we can all focus on supporting the children in every way we can.
famly



MEAL TIMES

- All meals are served family style. We sit together and take time to talk about our day. We provide breakfast as well as a rotating hot meal menu for lunch and tea. We always consider dietary requirements, so please let us know at registration about any specific needs.

- The children are encouraged to do all they can themselves, including setting the table and clearing their own place away. We encourage the use of utensils, but understand when children may still be working on this.

- Children are always encouraged to eat at meal times and to try new tastes and textures. We consult with professionals to ensure our menu is wide-ranging and healthy. At snack time we offer fruit and vegetables.

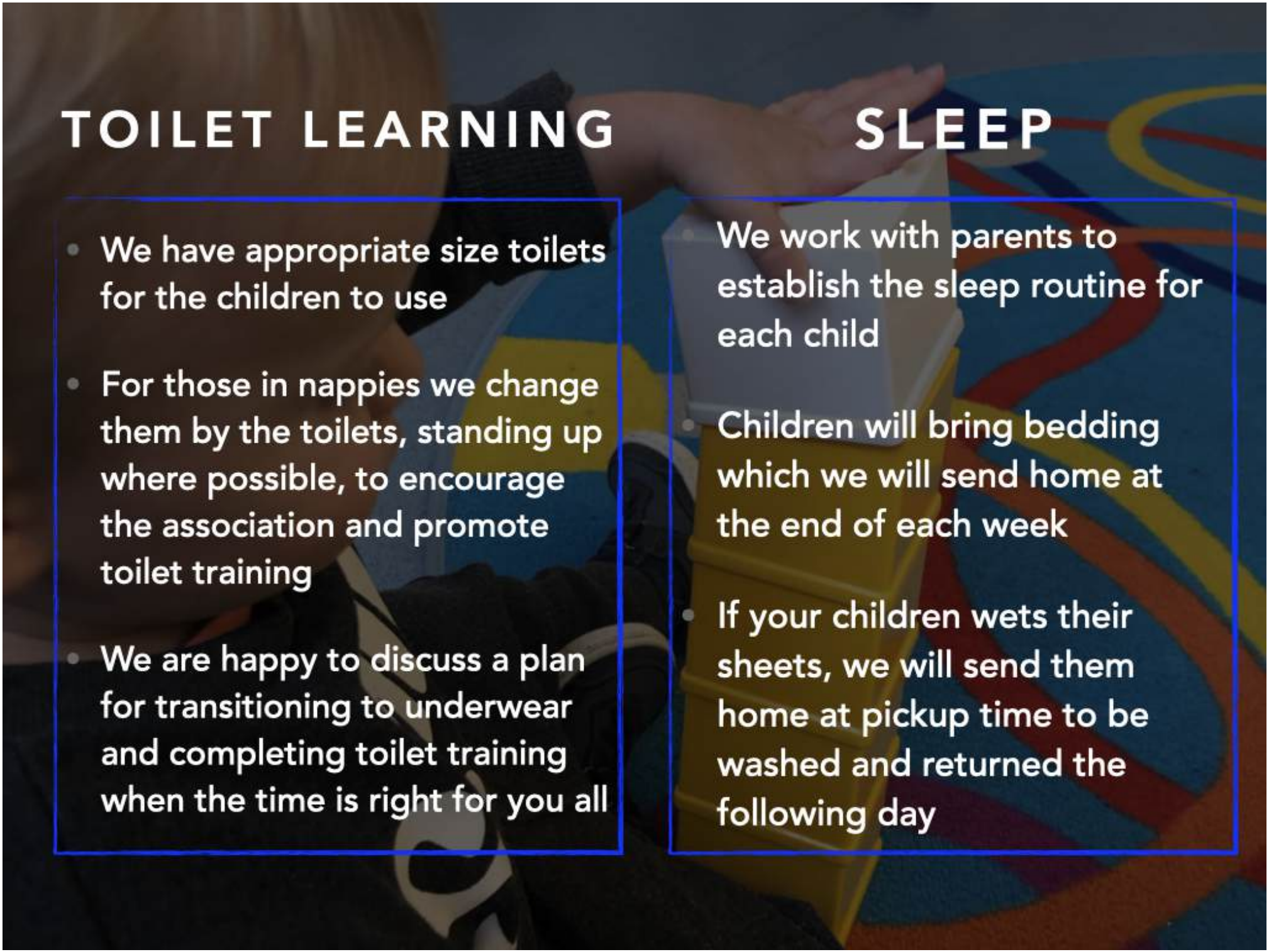
- Children use metal knives and forks as well as glasses and plates. We support them as much or as little as they need throughout this time

GOING GREEN JOURNEY

At Always Growing we strive to reduce our carbon footprint in anyway we can, there are several ways in which we do this and many good reasons why.

- We encourage all parents to provide a reusable wash bag to limit the amount of plastic bags we send dirty washing home in and if needed, eco friendly nappy sacks.
- Having a recycling system in place
- We do not use glitter
- We are beginning to grow our own fruit and vegetables across our sites and are moving towards eating more seasonal fruits and vegetables
- We are mindful of what we laminate in the setting and are always on the lookout for preloved nursery resources that are still in good condition or any items that we can upcycle to make suitable for nursery. We also rotate resources between our settings
- We are mindful of the electricity, lighting and heating needs of the setting and ensure that these are managed carefully

Using an eco-friendly approach allows children to have hands-on learning of the real world and unlocks creativity. They also become more engaged about the environment around us.



TOILET LEARNING

- We have appropriate size toilets for the children to use
- For those in nappies we change them by the toilets, standing up where possible, to encourage the association and promote toilet training
- We are happy to discuss a plan for transitioning to underwear and completing toilet training when the time is right for you all

SLEEP

- We work with parents to establish the sleep routine for each child
- Children will bring bedding which we will send home at the end of each week
- If your children wets their sheets, we will send them home at pickup time to be washed and returned the following day



CLOTHING

When your child joins, please ensure they have the following items all labeled:

- At least 3 complete changes of clothes
- Suitable indoor shoes
- Fitted sheet and blanket
- Nappies, cream and wipes
- Sun hat sun for summer
- Winter hat, coat, mittens and wellington boots for winter
- All in one waterproof
- Cloth laundry bag
- Toothbrush

EVENTS AND BIRTHDAYS

- We will have events across the year for parents to attend and will communicate these in good time.

- We celebrate children's birthdays by singing Happy Birthday to them and we have a birthday hat for them to wear if they wish. The teachers get to celebrate their birthday by having a day off as one of their company benefits.

- We like to have happy and healthy birthdays so we do not have cake at nursery, although we do have a toy cake that the children can blow the candles out on when we sing happy birthday. We ask parents not to bring goody bags but to perhaps buy a present that could be used by all of the children, for example a story book or seed. These can have a lasting memory for everyone. We have an Amazon wish list link that we can send to you upon request.

WHAT ELSE WOULD YOU LIKE TO KNOW?

What experience and qualifications do we have?

Always Growing is passionate about developing staff. We are lead by two qualified teachers who are able to draw on their extensive experience of teaching to support the children in our care. All of our Senior Leadership Team hold qualifications at Level 3 or higher and all of our other staff either hold relevant childcare qualifications or are working towards one. We provide regular internal training for everyone, as well as safeguarding training updates.

How do we support children with additional needs?

Our team is lead by our Special Educational Needs Coordinator (SENCO). We have considerable experience in supporting children and young people who have additional needs, medical needs or who are fostered. Please get in touch with us to discuss individual cases and to set up an action plan

What is the procedure for giving medicine to children?

As outlined in our medical policy, we are able to administer prescribed medicine to children with medical consent. We are also able to support children who may need an auto injector for allergies or children who need regular medication

What is the approach to discipline?

Always Growing's philosophy is to support behaviour in a positive way. We have a range of different strategies in supporting behaviour and we encourage children to make good choices. We have a clear, consistent routine and structure to engage the children positively. We have sufficient variety and activities available and ensure that we have plenty of staff to support the children in every way

Where can I see your policies?

All of our policies are available to view, some on our website, or all on site in the nursery.


BOOKING YOUR PLACE
We are delighted that you are considering booking with Always Growing. Here is a bit more information about how the booking process works and what is required at each stage
1. Email info@alwaysgrowing.co.uk confirming that you would like to register for the nursery
2. Complete the registration form here then booking request form here. You will need to let us know which days and sessions you require at this point
3. If you are eligible for the 9 month, 2 year old or 3 and 4 year old funding, there are additional forms to complete. We will require this before we confirm your fees
4. Once we receive your booking request, we will send you a fee schedule and breakdown. At this point we require a deposit to secure the place
5. Check out https://www.beststartinlife.gov.uk for more information about different schemes available to help save money on your fees
6. We will arrange a date for you to come in with your child to complete our starter pack and consent form and plan when the settling in sessions take place
7. Once the settling sessions have been completed it is time to start your Always Growing Journey! The balance of your fees will be due before the first session
8. Fees are payable one month in advance, so you will need to make sure the payments are set up to reach our account in time

MEET THE LEADERSHIP TEAM



Lewis - Director

I'm Lewis and I started Always Growing in January 2015 with the aim of providing the highest quality childcare provision. My journey in childcare began with my Level 5 in Playwork. Since then, I have achieved my BSc (Hons) in Psychology, MA in Education and Doctorate in Education. I also became a Qualified Teacher over a decade ago. I am immersed in the world of research in the Early Years sector, opening my eyes to the challenges faced around the world working with the youngest and most precious children. This has compelled me to advocate for the sector widely, promoting the professionalism and respect for the workforce that they deserve. This is reflected in my role at Always Growing which primarily focuses on staff well-being and development, as well as the everyday challenges and excitement that come from running a family-centred business. These challenges and excitement keep a smile on my face and motivate me to do my best for the children and team, everyday.



Ben - Director

I'm Ben and have been with Always Growing from the beginning. My journey working with children began in schools teaching a range of students a range of subjects. I began to specialise in Special Educational Needs and inclusion and was SENCO and Designated Safeguarding Lead for many years. I have a Post Graduate Certificate in Special Educational Needs and Disability. In addition, I have a BSc (Hons) in Psychology, am a Qualified Teacher, and am the Designated Safeguarding Lead for Always Growing. I am very passionate about all children being included and supported in the unique way they all deserve and strive to ensure all children are welcomed across our settings. This includes regular training and updates with the team and getting to know families with additional needs personally so I can ensure they are properly supported.

MEET THE LEADERSHIP TEAM



Shakiba - Associate Director of Education and Operations

I'm Shakiba and have been working in the Early Years for over 17 years. My passion to work with and gain deeper insight into a child's developmental journey led me to achieve my BA (Hons) in Childhood and Youth Studies. My continued attentiveness to the impact of Early Years allowed me to focus on how every opportunity of a child's life journey is a chance to learn but most importantly curiously unfolding their character. I value the role I play to build those foundations for young children through the EYFS and the Always Growing ethos and culture. It is important that we work closely with children, teams and families to ensure that we have the best outcomes.



Emma - Senior Administrator and Operations Assistant

I'm Emma and I've been working within the education sector for the last 13 years. My work is mainly to do with all things admin which is what I really love to do! However, I also really enjoy getting to spend time with the children in the main classroom. I am always happy to engage with children, parents and colleagues in any way that I can to support.

MEET THE LEADERSHIP TEAM



Rachel - Deputy Leader of Education and Operations

I'm Rachel and I have over 17 years of experience in the Early Years sector and a Level 3 Diploma in Children's and Young People's Workforce, I am passionate about helping children and families achieve the best possible outcomes. I have strong leadership experience, with particular strengths in SEND, staff development, and building positive relationships. I bring enthusiasm, dedication, and a genuine commitment to creating environments where children, families, and teams can thrive.

MEET THE TEAM



Lucy - Nursery Leader

I'm Lucy and I have a Level 3 Diploma in Childcare and Education. I love superhero films (Marvel and DC), and I like going for walks especially in Autumn time. I have always wanted to work in education from a young age. I am currently studying for my Level 5 in Leadership and Early Years which have supported me in my Provision Leader role. I enjoy working in the Dragonfly Provision because we are a strong team and our focus is to support the children to learn and grow in a safe and engaging environment.



Vanessa - Provision Leader for the Sunflowers

My name is Vanessa and I have over 20 years experience in childcare working with under 5s. I have worked in day nurseries and Montessori Pre-Schools. I am a mum myself so I have an understanding of the parenting side of things.



Ravi - Provision Leader for the Orchids

Hi, my name is Ravi. I enjoy creating a calm, caring environment where all the children feel safe, happy, and confident to explore and learn through play. Outside of work, I love music and keeping myself active through the gym. Over the next year, I'm excited to build strong relationships with the children, support their growing independence, and help them feel settled and secure each day.

MEET THE TEAM



Chloe - Provision Leader for the Dragonflies

My name is Chloe. I have my Level 2 qualification and I have recently completed my Level 3 qualification. I have over 3 years of experience working in nurseries and I am very passionate to help children's development and independence. I really enjoy watching the children grow and observing how they develop in all areas.



Hideka - Apprentice Early Years Teacher

My name is Hideka and I am currently studying Level 2 Early years. I am a passionate teacher with a keen interest in childcare. It gives me great joy to help children reach their potential and watching them grow and develop with good guidance. Along with my prior experience in childcare and teaching, I hope to gain more experience and qualifications and develop my career with Always Growing so I may grow along with the nursery.



Bandna - Early Years Teacher

My name is Bandna Chopra, I will be working in the Butterfly room.I have been with Always Growing since 2023 at a different site.

I am a qualified NVQ Level 3 Nursery Nurse with over 18 years of experience in various Child Care settings, within a diverse community. Has a keen interest in the preparation and delivery of safe, stimulating age-appropriate activities to ensure that all areas of the development of children are met. With the experience of working with a variety of professionals, can build good working relationships with others, to enable positive outcomes for both children and families. Multilingual, fluently reads, speaks, and writes Hindi, Punjabi, and Urdu. I am really looking forward to being a part of Windsor site and getting to know you better.

MEET THE TEAM



Malaika - Early Years Teacher

Hi, my name is Malaika. From a young age, I always knew I wanted to work with children. I find it rewarding to support them as they grow, learn, and reach new milestones. I also enjoy creating fun experiences that help children build confidence and independence.

In my spare time, I enjoy reading and spending time outdoors. I particularly enjoy visiting parks and feeding my favourite ducks, Mallards.



Molly - Early Years Teacher

My name is Molly, and I'm excited to be joining the team. I come from a close family — I have three sisters (two older and one younger), and I'm a proud auntie to my niece and nephew, who are both under one year old. I currently live at home with my mum, dad, and younger sister.

I enjoy travelling and have been fortunate to visit places such as America, Spain, Tunisia, Ireland, and Wales, which has helped me grow in confidence and experience new cultures.

Over the next year, I hope to continue developing myself as an Early Years professional by building my skills, learning from those around me, and gaining valuable experience that allows me to provide the best possible support for children's learning and development.



Emma - Early Years Teacher

Hi my name is Emma. I have been a student at Always Growing since December 2024 across the Sunflower and Orchid provisions. I have enjoyed my time at Always Growing helping the children to learn and grow and I look forward to continue working with the children and team in the future.

MEET THE TEAM



Mirna - Early Years Teacher

My name is Mirna. I have been working with children for over 14 years. I love the field I am in because It allows me to care for children and build positive relationships with parents. I look forward to doing some further training whilst working with the Sunflower room to gain specific knowledge on different theories of how babies develop and learn.



Hanniya - Apprentice Early Years Teacher

My name is Hanniya and I am looking forward to starting my Early Years Apprenticeship. I'm enthusiastic, friendly and love working with children, helping them to learn and grow in a fun and supportive environment. Over the next year I hope to develop my skills in childcare, build strong relationships with the children, parents and team and contribute positively to the nursery's warm and welcoming atmosphere. I'm excited to learn from the team and make a positive difference to the children's experiences.



Najma- Assistant Early Years Teacher

Hi my name is Najma. I am looking forward to starting my Level 2 apprenticeship with Always Growing over the coming months and look forward to meeting you all.

MEET THE TEAM



Scarlet - Apprentice Early Years Teacher

Hi my name is Scarlet. I have worked in an early years setting previously and absolutely love working with children! I want to help children learn, grow and develop into the best versions of themselves. I find it so rewarding being a massive part of children's milestones. I have recently had a little girl myself and watching her grow everyday has pushed me to carry on with my childcare qualification! My goal and focus this year is to complete my childcare qualification, and to give the best help and support to our children in the butterfly room.



Claire - Early Years Teacher

Hi, I'm Claire. I have a NVQ Level 3 in Childcare Learning and Development and am also a mum of 3. I have worked in child care for over 14 years and love being part of the children's learning and development, following their interests in activities - cooking and messy ones are always the best!



Ferdous - Assistant Early Years Teacher

I'm Ferdous and have worked in childcare for over 10 years. As a mother of 3 myself, I understand how important it is to have the best environment for our children to learn, develop and thrive in. Looking forward to meeting you all and working with you to provide the best care for your little gems!

MEET THE TEAM



Carly - Nursery Chef

Hi, my name is Carly. I've been working with children and cooking for them in nurseries and holiday clubs for 19 years.

I have 3 children of my own and 4 grandchildren and I am looking forward to starting at Always Growing and cooking for all of your children.

HOW TO FIND US



ALWAYS GROWING

www.alwaysgrowing.co.uk
01628 604153/
07761 293425

Business Address:
Always Growing Limited
48 Haywards Mead
Eton Wick
Windsor
SL4 6JN

Premises Address:
St Stephen's School Rooms
Vansittart Road
Windsor
SL4 5EA